

SEPTEMBER 19, 2012 – NOTES OF ACTION TAKEN BY THE SEVIER SCHOOL DISTRICT BOARD OF EDUCATION AT A MEETING HELD ON SEPTEMBER 19, 2012, AT 3:00 PM IN THE SEVIER SCHOOL DISTRICT OFFICE.

In attendance were President Clint Johnson, Vice President Jack Hansen, members Tom Hales, Don Naser, and Richard Orr, as were Assistant Superintendent Gail Albrecht, Business Administrator Patrick D. Wilson, and Executive Secretary Patricia Sanchez. Superintendent Myron Mickelsen was excused to attend a Joint Legislative Committee Meeting.

Also in attendance were secretary Mavane Loftus, Work Based Learning/Pathways Coordinator Jennifer Christensen, teachers Gaylene Dobish, Nathan Blackner, Paul Torgerson, and Jason Goble, Principal Jill Porter, iSchool representatives Cameron Blair, Jacquie Manning, and David Nilsson.

President Johnson welcomed everyone to the meeting, offered the reverence, and led the group in the Pledge of Allegiance.

ITEM #2. – CONSENT AGENDA. President Johnson called for objections on the consent agenda. Since there were no objections, the consent agenda received Board approval.

ITEM #2.A. – APPROVAL OF MINUTES. Minutes from the August 8, 2012, Board Meeting and Closed Meeting were approved.

ITEM #2.B.1. – NEW/REVISED POLICY #3120, PROCEDURE FOR HEAD LICE – SECOND READING. The revised/new policy received second reading approval.

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ITEM #2.B.2. – REVISED/NEW POLICY #4095, HOME SCHOOL/ONLINE SCHOOL – SECOND READING. The revised/new policy received second reading approval.

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ITEM #2.C. – APPROVAL OF EMPLOYEES. The following individuals were approved for employment: **Rhonda Bagley** as a half-day teacher at Koosharem Elementary; **Jennifer Barone** as an intervention instructional assistant at Red Hills Middle (*one year only*); **Dorianne Christensen** as a part-time math teacher at Richfield High (*one year only*); **Mindy Coleman** as a special needs non-location instructional assistant (*one year only*); **Karen Edwards** as a special needs non-location instructional assistant (*one year only*); **Chris Farrer** as a bus driver for the route opening in the Richfield area; **Shannon Gleave** as a teacher at Monroe Elementary; **Nicole Harmon** as an instructional assistant at Pahvant Elementary; **Jean Jensen** as a CNS food service assistant at Richfield High; **Jennifer Johnson** as an instructional assistant at South Sevier Middle (*one year only*); **Shara Jones** as a half-day kindergarten teacher at Monroe Elementary, and as a part-time instructional assistant at Monroe Elementary (*one year only*); **April Kirschner** as a half-day special education teacher at Richfield High and Cedar Ridge High; **Colleen Loth** as a special needs non-location instructional assistant (*one year only*); **Nikki Miller** as a teacher at Pahvant Elementary; **Lark Millward** as an instructional assistant at Monroe Elementary (*one year only*); **Kirk Payne** as an on-call custodian at Richfield High; **Keri Price** as a teacher at Ashman Elementary (*one year only*); **Lisa Sandberg** as a half-day kindergarten teacher at Ashman Elementary; **Dana Stewart** as a CNS food service assistant at Richfield High; **Melissa Thomas** as a special needs non-location instructional assistant (*one year only*); **Tevita Vakautakakala** as an

instructional assistant at South Sevier High (*year to year*); **Elizabeth Woolsey** as an instructional assistant at South Sevier Middle (*one year only*).

ITEM #2.D. – FINANCIAL SUMMARY. The financial summary for the period ending August 31, 2012, was approved as well as the list of checks issued in August 2012.

ITEM #3. – PATRON DIALOGUE. There was no patron dialogue.

ITEM #4.A. – DISCUSSION – ITEMS FROM THE BOARD. The following items were discussed:

- NSBA Convention in San Diego, California on April 13-15, 2013: There was discussion in regards to the reasons for attending the convention. Several Board members commented that the convention offers good workshops that promote good ideas, interactions with other boards, evaluations, and learning how to become a better board member. Board members were encouraged to attend workshops involving the various uses of technology in education in preparation for the voted leeway. The Board has not attended a convention for several years. Mr. Orr commented that if he didn't find the convention beneficial, he would not attend one again. Mr. Hales felt that with the District's budget constraints, he would rather not attend.

A motion was made by Don Naser and seconded by Jack Hansen to approve out-of state travel for Board members to attend the 2013 NSBA Convention, if they so desire. Motion passed unanimously.

- USBA Regional Meeting – Wednesday, October 3 at 6:00 p.m. A roll call was taken and six out of the group planned on attending.
- Christmas social reservations for the Board, administration, and their spouses will be made for December 12, 2012.
- Mr. Orr asked when the District's teacher evaluation tool would be implemented. Mrs. Albrecht explained that committee meetings had taken place and the group reviewed the state's evaluation tool, however, the state doesn't have their evaluation tool finished at this time. Sevier District will implement their teacher evaluation tool in the fall of 2013.

ITEM 4.B. – DISCUSSION – ITEMS FROM ADMINISTRATION. The following items were discussed:

Items from Superintendent Mickelsen by Gail Albrecht

- Mrs. Albrecht explained that Senator Stevenson has contacted Superintendent Mickelsen and encouraged him to attend the Education Interim Committee meeting today, September 19, and that was the reason he wasn't to Board meeting. She further explained that Superintendent had attended the USBA Delegate Assembly in August where the 2013 Legislative Priorities were discussed. USSA Director Patti Harrington emailed those priorities to districts and boards, which included the two highest priorities being growth and a WPU increase.

Mr. Wilson referred to Patti's Harrington's email and mentioned that he sat on that same committee. He stated that they are trying to get a better definition of growth written. He explained that growth encompasses things such as, extended day kindergarten and transportation.

- The RFP (adaptive testing) is out to vendors and due by October 1. Committees will then meet to review proposals.
- Superintendent Shumway made a visit to the District for a regional meeting with approximately nine superintendents from neighboring districts on September 5. Prior to the regional meeting, he visited schools with District administration and was able to view all the levels (elementary, middle, and high) and learned about NWEA. He was very interested in the Common Core and the training that has taken place. He announced his retirement the day after the visit effective January 1, 2013. The search is now underway for a new state superintendent.
- Mrs. Albrecht reported that Jared Coveli spoke to the group at Opening Institute about integrating technology in the classroom. Principals were given gift cards at the institute for achieving District goals. Some used them for food for a faculty celebration; others paid tribute to secretaries, provided a party for students, and had a grade level drawing. They expressed appreciation for the rewards.
- State funding (NWEA/EPAS): Mrs. Albrecht explained that Sevier District is part of a high school pilot program and has received state funding to have the ACT administered on a school day as well as a partial payment for EXPLORE & PLAN. The District could be receiving some funding for adaptive testing as well.
- Ashman Elementary and North Sevier High School Trust Lands budget revisions were provided to the Board for review. Mrs. Albrecht explained some of the modifications to both plans.

Items from Gail Albrecht

- Mrs. Albrecht stated that iObservation had moved to a new platform through a website at www.effectiveeducators.com. Before teachers get an email informing them that they've had an observation, they need to have logged into the new website. Principals have begun visiting classrooms getting to know the new teachers.

Yearly Progress Pro (YPP) is up and running and will have a short window. The labs will be used for NWEA testing and then go back to their weekly CBM testing for math and reading. YPP training will be provided for the new teachers.

The fall window for NWEA starts Monday, September 24. Mrs. Albrecht explained that NWEA has a language arts test and a reading test, and because the Common Core wants all teachers to be working on literacy, writing, and comprehension, social studies and history teachers will be asked to administer the NWEA reading test. The English teachers will still administer the language arts test. Superintendent Mickelsen wants to get more teachers involved because everyone is working on literacy in any content area.

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There was a discussion about if the state was not to go with NWEA, would it be difficult to make the transition to a new vendor? Mrs. Albrecht explained that years of student data would be lost if the District was required to go with a new vendor. Mr. Wilson commented that NWEA has kept the District backwards compatible. Backwards compatibility means keeping their software updates working with older operating systems. Seventy percent of the District's desktop computers are five years old or more. Whichever vendor the state selects, they need to be backward compatible to avoid a major financial catastrophe.

Mrs. Albrecht reported that Professional Learning Communities (PLC's) were held during principals meeting replacing the administrative council meetings. The District PLC meeting will continue on a monthly basis to help principals implement their school PLC's. Collaboration is key for the Common Core, which is more difficult for secondary levels because of the content specialization. The book, *Leaders of Learning* by Marzano, was given to each principal and it will form the foundation for the District PLC meetings.

- Interventions funding became available this school year. A new program called ZapTime has been implemented in some middle schools. Traditionally, interventions have taken place after school; however, at the end of the school day, students want to be gone. The principals have hired instructional assistants for ZapTime. Instead of students going to lunch with their peers, a sack lunch is provided so they can meet with the instructional assistant to help them with those classes they are struggling in.

- The Board was updated on the science and math textbook adoptions. The high school level opted for iPads and eBooks; at the middle school level, they have a classroom set of textbooks and a floating set of iPads. There have been some technological issues, which have caused a delay in receiving the iPads. They should be available around the first week of October. It was explained that the District's wireless support is not robust enough to provide sufficient access points and that the infrastructure cannot support everything that everyone would like to access all the time; there would have to be a structured implementation. Funding is the main challenge.

- Mrs. Albrecht reported on the Richfield Residential Hall (Dorm) reauthorization and that long-time Board member Stanley Yazzie will not be able to run for another term as a Board member. Director Cody Workman and his staff are working very hard to have everything in place for the reauthorization by December before the new Board member comes on in January. There has been major construction on the infrastructure at the dorm, such as plumbing, electrical, kitchen, parking lot, and fencing. Mrs. Albrecht provided photos of the renovation.

A restructuring of the BIE is also underway and no longer will the District be represented by an education line officer in Tuba City, Arizona. The central point of contact for the District will be an assistant superintendent located in Window Rock, Arizona.

Items from Pat Wilson

- Mr. Wilson updated the group on the District's construction projects. Currently there are no change orders

Warehouse: The project should be completed in about a month. They began working on the south end of the roof and the last big rainstorm flooded the office. The bat droppings have been removed and it didn't appear to be as bad as expected; hopefully, the bat problem has been eliminated.

The front entrances at North and South Sevier High Schools are nearing completion. The soffit was rejected and the contractor is pursuing a new sub-contractor to either replace or fix it to complete the project.

The Richfield High School roof has been completed.

The NSMS chiller upgrade has some minor items to finish.

- Mr. Wilson provided information in regards to the FETC Technology Conference in Orlando, Florida on January 28-31, 2013. The agenda was reviewed and most of the offerings are

presented in conferences, workshops, and concurrent sessions, and have very few general sessions. He recommended that 8-10 people attend the conference to prepare for the voted leeway and asked the Board for consideration of approval.

- The initial student count was projected at 4,655 and the numbers appear to be down. High schools traditionally drop faster than elementary schools. The actual number for funding comes on October 1.

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- Mr. Wilson introduced iSchool representatives Cameron Blair, Jacquie Manning, and David Nilsson. They explained that North Sevier High School was one of three schools in Utah to participate in a three-year, \$3 million pilot program. iSchool is a Utah based company, which began two years ago. The program provides an entire upgrade in all the technology needs to run the program, which includes hardware, software, and wireless capabilities throughout the school so that multiple systems can function at the same time. The new technology will replace the school's smart boards and teachers will receive training on how to enhance instruction through the new technology. North Sevier High School will host an iSchool Grant Open House on Wednesday, October 24, with the Ribbon Cutting Ceremony at 6:00 p.m., Grant Unveiling in the auditorium at 6:30 p.m., and a Classroom Demo at 7:00 p.m.
- Mr. Wilson reviewed new closed session meeting procedures with the group. District legal counsel encouraged the District to have two closed sessions, one for personnel items and one for other appropriate closed meeting items.
- Superintendent Mickelsen and Mr. Wilson recently met with CUES to discuss some additional technology options for the District. Because of the many educational opportunities through the Google suite of programs and YouTube, the recommendation was to open them up for staff and students; however, Gmail will remain inaccessible. Right now, the District can't stop YouTube; some students and staff members know how to bypass the filter. The District is at more risk by not opening them than by opening them. The District has view safe filters that will block some of the inappropriate content. There are also some new options for CTE instruction. Appropriate use agreements for staff and students will need to be revised.
- SSD Foundation update: Mr. Wilson informed the Board that a foundation meeting is needed in the near future. The goal of reaching \$100,000 has been accomplished. He asked the Board to give some thought to the use of the foundation funds.
- Update on Ten Year Building Committee: Mr. Wilson provided the Board with a list of the nominations for persons to serve on the committee. He asked them to review the names and encouraged their input.

ITEM #5. – CLOSED MEETING. A motion was made at 5:22 p.m. by Richard Orr and seconded by Tom Hales to take a break and go into a Closed Meeting to discuss litigation and negotiations. Voting went as follows: yes – Clint Johnson, Jack Hansen, Tom Hales, Don Naser, and Richard Orr. Motion passed.

In attendance were President Clint Johnson, Vice President Jack Hansen, members Tom Hales, Don Naser, and Richard Orr, as were Assistant Superintendent Gail Albrecht, Business

Administrator Patrick D. Wilson, and Executive Secretary Patricia Sanchez. Superintendent Myron Mickelsen was excused.

A motion was made at 5:58 p.m. by Jack Hansen and seconded by Don Naser to go out of a Closed Meeting. Voting went as follows: yes – Clint Johnson, Jack Hansen, Tom Hales, Don Naser, and Richard Orr. Motion passed.

ITEM #6. – ACTION ITEMS. A motion was made by Don Naser and seconded by Jack Hansen to approve out-of-state travel for up to ten individuals to attend the FETC Conference in Orlando, Florida in January 2013. Motion passed unanimously.

A motion was made by Tom Hales and seconded by Don Naser to approve changes in technology procedures by opening up the following programs to students and staffs: Google Suite and YouTube; to continue to block Gmail and to revise the acceptable use agreements for students and staffs. Motion passed unanimously.

A motion was made by Jack Hansen and seconded by Richard Orr to ratify negotiations for all employee groups for the 2012-13 school year as presented. Motion passed unanimously.

A motion was made by Jack Hansen and seconded by Richard Orr to approve revisions to the 2012-13 Trust Land plans for Ashman Elementary and North Sevier High School. Motion passed unanimously.

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A motion was made at 6:03 p.m. by Don Naser and seconded by Jack Hansen to adjourn the meeting. Motion passed unanimously.

I certify that upon motion duly made, seconded and passed, the Board of Education of the Sevier School District approved the foregoing minutes on the 10th day of October 2012. I further certify that a quorum of the Board was present on both the day covered by these minutes and the day of approval.

Patrick Wilson, Business Administrator